

# WEB SITE POLICY AND PROCEDURES

## ***General Rules***

The FLSSAR Webmaster is not the sole owner of the FLSSAR website or the material contained on it. This means that no copyright is allowed unless it is specifying original articles, poems, graphics or materials. In addition to the FLSSAR webmaster, at least one other member of the Florida Society should have the information and codes necessary to access the FLSSAR website in the case of emergency.

The FLSSAR website should, at a minimum, contain the following elements:

- \*Officer's Page
- \*Member's section
- \*Committee section
- \*Calendar of events
- \*Online Newsletter
- \*Chapter or State Society Activities/Photos
- \*Meeting Information/Facts
- \*Application Worksheet
- \*Links to NSSAR/NSDAR/NSCAR

The FLSSAR website should be easily navigated, uncluttered, targeted to its audience, have an attractive and professional look, and provide current and timely information.

The FLSSAR website should promote the SAR in a positive manner. The following things should be avoided at all times:

\*Anything that could potentially violate the Society's 501©3 tax-exempt status. These kinds of activities would include endorsing a specific political candidate for office, endorsing a specific political party, or promoting commercial activities or linking to commercial websites.

\*Displaying any personal information about a Compatriot that could potentially lead to identity theft.

\*Displaying the names, photographs, or addresses of anyone under the age of 18 without the specific written consent of the parent or legal guardian.

\*Criticizing SAR, allied organizations, or individuals.

\*Doing anything that violates the standards of good taste.

Any Chapters may continue to have their web presence within FLSSAR website or, if they desire to create their own website, they will be assisted as needed by the Electronic Technology Committee."